



Lee County Board Meeting Minutes

Lee County, Illinois

2/20/2025 6:00 PM CST

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order February 20, 2025 at 6:00 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon IL.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance.

III. Invocation - Pastor Mike Worrell - Grace Point Church

Pastor Mike Worrell - Grace Point Church - led the board in an invocation

IV. Roll Call:

Clerk Petersen called the roll. Members physically present were: Chairman Olson, Bivins, Book, Dallas, Freil, Hudson, Huss, Kitson, Koppien, Naylor, Pearson, Rod, Schielein, Skrogstad, Wilson and Zeman. Norberg was marked present at 6:03 p.m.. Via Zoom: Gascoigne. Absent: Akre and White.

V. Announcements:

A. Please mute or turn off cell phones

B. Matthew Frye - 25 Year Acknowledgment - Lee County Sheriff's Office

Chairman Olson acknowledged Matthew Frye and his 25 years of service with the Lee County Sheriff's Office.

VI. Approval of Board Minutes: January 23, 2025 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

VII. Resolution: Appointment of Christopher Norberg to Fill Vacancy in County Board District 1

Motion to approve Resolution #2025-02-001 Appointing Christopher Norberg to fill vacancy in County Board District 1. **Moved** by Mr. Skrogstad. **Second** by Mr. Koppien. Clerk Petersen gave the Oath of Office to Mr. Norberg. He was marked present at 6:03 p.m.

VIII. Monthly Resolutions: Joseph Meyer Resolutions - None

None

IX. Zoning and Planning

A. Petitions Going To the Zoning Board of Appeals: 1 Petition

1. Petition No. 25-P-1638 by Craig A. and Christine Kessel, as owners of certain property PIN #02-15-19-200-004 known as 859 Morgan Rd Amboy IL

Motion to move Petition 25-P-1638 to the Zoning Board of Appeals. **Moved** by Mr. Kitson. **Second** by Ms. Naylor. **Motion carried** unanimously by voice vote.

B. Petitions Going To the Planning Commission: 1 Petition

1. Petition No. 25-PC-78 by the Lee County Zoning Administrator, was filed in which Petitioner seeks to amend the text of Title 10: ZONING REGULATIONS of the LC Code of Ordinances to replace ZBA with Zoning Hearing

Motion to move Petition 25-PC-78 to the Planning Commission. **Moved** by Mr. Koppien. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.

C. Petitions Coming From the Zoning Board of Appeals: 4 Petitions

1. Resolution: Petition No. 24-P-1632 by Jeffrey A. Lewis as owner of certain property as PIN #07-02-17-252-015, known as 763 Forest Park Dr. Dixon

Chairman Olson called for a motion to approve Resolution for Petition No. 24-P-1632 Jeffrey A. Lewis three separate times and no county board member came forward with a motion so **Petition No. 24-P-1632 died.**

2. Resolution: Petition No. 24-P-1635 by Jake R. Kastner as owner of certain properties as PIN's #07-02-34-300-0017, 018, 022 and 035 located on the south side of Stony Point Road

Motion to approve Resolution #2025-02-002 for Petition No. 24-P-1635 amending the zoning map from R-2 to Ag-1. **Moved** Mr. Freil. **Second** by Mr. Skrogstad. **Motion carried** unanimously by voice vote.

3. Resolution: Petition No. 25-P-1636 by Kevin J. and Shelly L. Rod as owner of certain property as PIN #05-17-05-100-007 known as 2506 Shaw Rd, West Brooklyn

Motion to approve Resolution #2025-02-003 for Petition No. 24-P-1636 requesting a special use permit for the purpose of farm product processing, packaging and distribution (Farmer's Market). **Moved** by Ms. Naylor. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

4. Resolution: Petition No. 25-P-1637 by Kevin J. and Shelly L. Rod as owner of certain property as PIN #05-17-05-100-007 known as 2506 Shaw Rd, West Brooklyn

Motion to approve Resolution #2025-02-004 for Petition No. 24-P-1637 granting a special use permit for the purpose of construction and farm equipment/machinery sales and service. **Moved** by Mr. Freil. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

D. Petitions Coming From the Planning Commission: 1 Petition

1. Ordinance: Petition No. 25-PC-77 by the LC Engineer, was filed in which Petitioner seeks to amend the text of Title 11: SUBDIVISION, FLOOD CONTROL & STORM WATER MGMT, Chapter 4: STORM WATER MGMT, of the LC Code of Ord. (hold over)

Motion to hold over Petition No. 25-PC-77, which approves changes to the Lee County Code of Ordinances. **Moved** by Mr. Wilson. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

X. Administrator Monthly Update and Board Member Comments

County Administrator Jeremy Englund gave updates of the broadband breakthrough project and the counties Partnership with Illinois Extension for the 4-H Hometown Leaders Program.
No County Board comments.

XI. Public Comments:

- A. Items on the agenda - visitors allowed 10 minutes
- B. Items not on the agenda - visitors allowed 5 minutes

Melanie Willstead from the Village of Harmon talked about the villages need for guidance and other solutions for the tornado siren button automation. Asking for this subject to be put on the Public Safety Committee agenda for the month of March.

XII. County Organization Presentations/Updates:

- A. Karla Belzar - University of Illinois County Extension Director - Quarterly Report and Updates

Karla Belzar gave her quarterly report and updates. Highlights:

- 4-H Hometown Leader Program
- Community Clubs - 18 different clubs
- Lee County will be the site for Northwest Illinois Regional Horse Bowl in March
- Horticulture program updates

XIII. Reports of Standing Committees:

- A. County Services Committee: Jack Skrogstad, Chair
Mr. Skrogstad gave his report.
- B. Public Safety and Court Services Committee: Mike Koppien, Chair
Mr. Koppien gave his report.
- C. Facilities and Maintenance Committee: Tom Wilson, Chair
Mr. Wilson gave his report.
- D. Claims Committee: Mike Zeman, Chair
Mr. Zeman gave his report. Total of 90 Claims were submitted and approved.
- E. Finance Committee: Jim Schielein, Chair

Mr. Schielein gave his report.

F. Executive Committee: Bob Olson, Chair

Chairman Olson stated minutes are in the agenda packet.

XIV. Reports of Other Committees or Appointments

A. Board of Health: Katie White, Liaison

Ms. White was absent; no report.

B. 911 Board: Keane Hudson, Liaison

Mr. Hudson gave his report.

C. Tri-County Opportunities Council: Reed Akre, Liaison

Mr. Akre was absent; no report.

D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone

Mr. Englund gave a report.

E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Englund gave a report.

F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman had no report; no meeting

G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson gave his report.

H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien gave his report.

XV. Unfinished Business: None

None

XVI. New Business:

A. Resolution: Joint Funding Agreement for Federally Funded Construction for Perry Road CIR/HMA Section Number 23-00356-00-RS

Motion to approve Resolution #2025-02-005 Joint Funding Agreement for Federally Funded Construction for Perry Road. **Moved** by Ms. Huss. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

B. Perry Road Improvement Appropriation Resolution 23-00356-00-RS

Motion to approve Resolution #2025-02-006 Perry Road Improvement Appropriation 23-00356-00-RS. **Moved** by Mr. Wilson **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

- C. Resolution: Joint Funding Agreement for Federally Funded Construction for Brooklyn Road Bridge Replacement Section Number 22-00351-00 BR
Motion to approve Resolution #2025-02-007 Joint Funding Agreement for Federally Funded Construction for Brooklyn Road Bridge. **Moved** by Ms. Naylor. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.
- D. Brooklyn Road Bridge Replacement Appropriation Resolution 22-00351-00-BR
Motion to approve Resolution #2025-02-008 Brooklyn Road Bridge Replacement Appropriation 22-00351-00-BR. **Moved** by Mr. Koppien. **Second** by Mr. Wilson. **Motion carried** unanimously by voice vote.
- E. Resolution: Amending Animal Control Fees and Fines
Motion to approve Resolution #2025-02-009 Amending Animal Control Fees and Fines. **Moved** by Koppien. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.
- F. Resolution: Regarding Opposition to Senate Bill 1192
Motion to approve Resolution #2025-02-010 Regarding Opposition to Senate Bill 1192. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. Discussion: Ms. Huss read the resolution out loud as it pertains to amendments to the Veterinary Medicine and Surgery Practice Act and the Criminal Code of 2012, including revisions that expand the definition of "dangerous animal" to encompass species such as servals, caracals, kangaroos, wallabies and their hybrids, intergrade, or cross. **Motion carried** unanimously by voice vote.

XVII. Appointments:

- A. Resolution: Appointment of Terry Zinke as Weed Control Superintendent
Motion to approve Resolution #2025-02-011 Appointing Terry Zinke as Weed Control Superintendent. **Moved** by Mr. Wilson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.
- B. Resolution: Appointment of Walter Kant to the Maple Grove Drainage District
Motion to approve Resolution #2025-02-012 Appointing Walter Kant to the Maple Grove Drainage District. **Moved** by Mr. Bivins. **Second** by Mr. Koppien. **Motion carried** unanimously by voice vote.
- C. Resolution: Appointing Amy Palmer as an Alternate to the Lee County Regional Planning Commission
Motion to approve Resolution #2025-02-013 Appointing Amy Palmer as an Alternate to the Lee County Regional Planning Commission. **Moved** by Mr. Koppien. **Second** by Mr. Pearson. **Motion carried** unanimously by voice vote.

XVIII. Executive Session

None

XIX. Approval of County Officers Reports/Quarterly Treasurer's Report

Motion to approve the County Officer's Reports. **Moved** by Mr. Hudson. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

- XX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Pearson. **Second** by Mr. Freil.

Roll call vote is called:

YES: Freil, Gascoigne, Hudson, Huss, Kitson, Koppien, Naylor, Norberg, Pearson, Rod, Schielein, Skrogstad, Wilson, Zeman, Bivins, Book, Dallas and Olson

NO: None

ABSENT: White and Akre

Motion carried by roll call vote.

- XXI. Approval of Board Member Mileage and Per Diem

Motion to approve the Board Member Mileage and Per Diem. **Moved** by Mr. Hudson. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

- XXII. Motion to Adjourn:

Motion to Adjourn. **Moved** by Mr. Wilson. **Second** by Mr. Norberg. **Motion carried** unanimously by voice vote.

Adjourned at 6:53 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board